

# **OAKMONT HIGH SCHOOL CHEER & STUNT BOOSTER CLUB BYLAWS**

## **ARTICLE I: CHEER & STUNT BOOSTER CLUB and AFFILIATION**

### **Section I.**

The name of the organization is the Oakmont Cheer & Stunt Squad

### **Section II.**

The organization is established under the authority of the Oakmont High School Parents Club (OPC), a nonprofit corporation formed in 1985. OPC charter laws take precedence over those described here.

## **ARTICLE II: PURPOSES**

Mission Statement:

To promote a successful team that beats with one heart on our Crowdleader and Stunt squads. Oakmont High School providing a positive, healthy, safe, fun and memorable experience that improves skills and teamwork.

The Squads have the following purposes:

- a. To provide financial support to the Cheer / Crowd and Stunt teams at Oakmont High School.
- b. To encourage and support sportsmanship on the part of all involved: squad members, coaches, and spectators.
- c. To promote parental and community involvement, participation, and pride in the Oakmont High School Cheer & Stunt Squads.

## **ARTICLE III: MEMBERSHIP**

### **Section I.**

Membership in Cheer & Stunt Booster Club is open to any adult, age 18 years or greater, who has demonstrated genuine interest in meeting and supporting the purpose of the Cheer & Stunt Squads as stated in ARTICLE II and agrees to uphold the Cheer & Stunt Squads Bylaws.

Membership in Cheer & Stunt Booster Club includes:

- a. Good standing member.
- b. A member of the Oakmont Parents Club (OPC);
- c. Entitled to participate in all club functions.
- d. Eligible to serve as officers, committee chairs, or committee members.
- e. Eligible to vote in general club business when in attendance.

## **Section II.**

Termination of membership will be made by a simple majority vote of members in good standing at a regularly scheduled meeting when a member:

- a. Has displayed disregard for the Cheer & Stunt Booster Club
- b. Has committed some fraudulent act against the club.
- c. Has repeatedly demonstrated poor sportsmanship.

## **ARTICLE IV: EXECUTIVE BOARD**

### **Section I.**

The annual nomination and election of the Executive Board shall take place at the end of the school year. Officers will be elected by nomination and majority vote unless any member in attendance requests a ballot. The new incoming officers will take over at the conclusion of the election meeting. Officers with approval for signing checks shall not be from the same family.

### **Section II.**

The officers of the Cheer & Stunt Booster Club shall be members in good standing and shall consist of a president, secretary, and treasurer. The officers shall serve terms of one year and shall hold office until their successors are appointed and/or elected, not to exceed two consecutive years. The officers of the Cheer & Stunt Booster Club constitute the Executive Board.

### **Section III.**

If the office of the president shall become vacant for any reason, the Executive Board shall appoint a member in good standing to fill the office of the president. If the office of the secretary, or treasurer shall become vacant for any reason, a member in good standing shall fill the vacancy by election and majority vote unless the Executive Board votes to leave the position vacant until the next annual election.

### **Section IV.**

The president shall preside at all meetings, have general supervision of the affairs of the Cheer & Stunt Booster Club. The president or designee shall serve as the Cheer & Stunt Booster Club representative to the OPC and attend such meetings as noticed and required. The president shall serve as the ex-officio member of all committees and make such reports and perform such other duties as are incident to the office and are properly required.

### **Section V.**

The secretary shall issue meeting notices as required, determine if a quorum is present and keep the minutes of all regular and executive meetings for the Cheer & Stunt Booster Club. The secretary shall maintain a list of members' names and addresses and the terms of office of all officers. The secretary shall make such reports and perform such other duties as are incident to the office and are properly required.

**Section VI.**

The treasurer shall oversee the OHS Encumbrance Report from the Schools Accountant related to the Cheer & Stunt Booster Club funds.

**ARTICLE V: MEETINGS****Section I.**

Meetings of the Cheer & Stunt Booster Club shall take place no less than once in the fall (September - October) and once in the winter (January-February). The president may call additional meetings at any time. A quorum for a regular meeting shall consist of at least 67 percent of the executive officers being present. Business decisions of record may only take place at regular meetings if a quorum is present. A simple majority vote of such quorum shall decide any proper questions that come before the meeting.

**Section II.**

The president may call an executive meeting at any time. A quorum for an executive meeting shall consist of at least 67 percent of the executive officers being present. Business decisions of record may only take place at executive meetings if a quorum is present. A simple majority vote of such quorum shall decide any proper questions that come before the meeting. Any and all decisions made during executive meetings must be presented at the next regular meeting either verbally or through the distribution of minutes.

**Section III.**

Given a pressing issue, the president may individually call upon the Executive Board for a decision. Decisions made in this fashion require the consensus on the part of at least 67 percent of the Executive Board. The decision of record and all associated information shall be presented at the next regular meeting either verbally or through the distribution of minutes.

**Section IV.**

Any member in good standing may make a motion. The order of business of any meeting shall be as follows:

Coach's Report  
Weekly reports  
Monthly Calendar of Events  
Announcements  
Adjournment

## **ARTICLE VI: REVENUES and EXPENDITURES**

### **Section I.**

Any revenues (donations) derived from the operations of the Cheer & Stunt Booster Club is to be used for the promotion of the objectives of the organization. Expenditures of the monies received require a simple majority vote of the membership present at any meeting where a quorum is present.

### **Section II.**

The budget must be approved by a majority vote of the membership present at the meeting.

## **ARTICLE VII: COMMITTEES**

### **Section I.**

The Executive Board shall determine the committees deemed proper and necessary to fulfill the purposes of the organization.

### **Section II.**

The committee, subject to the approval of the Executive Board, shall appoint all committee chairpersons. All committees that require the Cheer & Stunt Booster Club funds to complete their objective(s) will provide the treasurer with a budget within 30 days of formation. ARTICLE VI, Section I, binds all committees.

### **Section III.**

If the committee activities involve the collection and disbursement of funds and/or merchandise, the committee shall establish and submit for ratification by membership, the rules and guidelines for the conduct of such (i.e. funds raised for the benefit of one specific team level). Once ratified by majority vote of membership, the committee is bound by these guidelines. Should unforeseen circumstances or conditions arise that conflict with the established guidelines, the committee may request and receive a temporary waiver from the president based on a majority vote of the Executive Board until the matter can be formally addressed at the next meeting.

### **Section IV.**

Committees are to maintain complete and accurate records of all sales, inventory, donations, and expenses. Full reports are due on the 15th of each month. Funds in excess of that required for normal operations are to be delivered to the Cheer & Stunt Booster Club for deposit in the club's bank account within 48 hours of receipt.

### **Section V.**

Committees are encouraged to document activities and develop clear information and instructions that can be passed along to the next season.

## **ARTICLE VIII: KEY GOALS and OBJECTIVES**

### **Section I.**

Annual Supporting Objectives/Action items are as follows:

- Query and assist the coaches as needed
- Have coaches establish and share goals/criteria for determining a season's success
- Assist in raising money for the Cheer & Stunt program
- Assist with ordering of any team items (including uniforms, equipment, etc.)
- Submit pictures to the appropriate contact for the school yearbook and website
- Organize and assist with awards banquets

### **Section III.**

Annual Strengthening Objectives/Action items are as follows:

- Cheer & Stunt Booster Club representative attend monthly OPC meetings
- Hold at least 2 board meetings per year
- Hold at least 1 parent meetings per year (fall and spring)
- Create team program for distribution at games
- Videotape games for review within socials and/or team practices

## **ARTICLE IX: AMENDMENTS**

### **Section I.**

The Cheer & Stunt Booster Club bylaws may be amended in whole or in part, by a majority vote of the membership present at any meeting where such action has been announced in the call and notice of such meeting. The notice of such meeting must take place at least 10 days in advance of the meeting.

## **ARTICLE X: DISSOLUTION**

### **Section I.**

The Cheer & Stunt Booster Club may be dissolved by a majority vote of the membership present at any meeting where such action has been announced in the call and notice of such meeting. The notice of such meeting must take place at least 30 days in advance of the meeting. Upon dissolution, any and all assets shall be transferred to OPC within 30 days without condition.

The OAKMONT HIGH SCHOOL Cheer & Stunt Booster Club Bylaws was drafted, reviewed and concurred upon by unanimous vote by the Cheer & Stunt Booster Club Executive Board.

We, the Executive Board of the OAKMONT HIGH SCHOOL Cheer & Stunt Booster Club, indicate this concurrence by our signatures attached to the document.

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President Date

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Vice President Date

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Secretary Date

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Treasurer Date